

Licensing Sub-Committee

Tuesday 28 May 2019 at 10.00 am

To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

Councillors Andy Bainbridge (Chair), Ruth Mersereau and Cliff Woodcraft

PUBLIC ACCESS TO THE MEETING

The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Recording is allowed at Licensing Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

If you require any further information please contact John Turner on 0114 273 4122 or email john.turner@sheffield.gov.uk

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**LICENSING SUB-COMMITTEE AGENDA
28 MAY 2019**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Local Government (Miscellaneous Provisions) Act 1982 - Street Trading - Static Street Trading Consent - Rustlings Road**
Report of the Chief Licensing Officer

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

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SHEFFIELD CITY COUNCIL Committee Report

Report of: Chief Licensing Officer, Head of Licensing

Date: 28th May 2019

Subject: Street Trading
Application for a Static Street Trading Consent

Author of Report: Jayne Gough

Summary: To consider an application for a Static Street Trading Consent for an Ice Cream Van on Rustlings Road

Background Papers: As attached
[Street Trading Policy](#)

Category of Report: OPEN

**REPORT OF THE CHIEF LICENSING OFFICER,
HEAD OF LICENSING TO THE LICENSING SUB COMMITTEE**

REF No: 51/19

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

**STREET TRADING – Andrew Cuneo & Inqlana Saqladi – Rustlings Road,
near bottom of Peveril Road by entrance to Endcliffe Park.**

1.0 PURPOSE OF REPORT

- 1.1 To consider an application for the grant of a Static Street Trading consent to trade an Ice Cream Van at the top entrance of Endcliffe Park on Rustlings Road, near to the bottom of Peveril Road (as per map provided within application pack).

2.0 INTRODUCTION

- 2.1 The Council as a Licensing Authority have power under the provision of the 1982 Act to regulate Street Trading in the City.
- 2.2 A Street Trading Consent is required to trade on any Street (which includes roads, footways, forecourts, or other areas to which the public have access) within the Sheffield City Boundary.
- 2.3 The Licensing Committee at it's meeting of 29th January 2002 passed the following resolution:
1. That under the provisions of schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982:
 - (a) all streets (which includes roads, footways, forecourts or other areas to which the public have access) within the Sheffield City boundary, shall be designated consent streets and;
 - (b) such street trading designation shall take effect as from the 1st April 2002; and
 - (c) all previous designations in relation to street trading will be rescinded as a result of the designation set out above.
 2. The effect of this resolution is that from 1st April 2002, it will be an offence to engage in street trading in any street or any other place identified in the above resolution without being authorised to do so by consent from the City Council.
- 2.4 A Local Authority may attach conditions to a Street Trading Consent. The conditions may include conditions to prevent obstruction of the street and danger to persons using the street or nuisance or annoyance.

- 2.5 A Street Trading Consent may only be granted for a maximum period of twelve months.
- 2.6 There is no appeal procedure against the refusal or revocation of any consent. An applicant may, however apply for judicial review of the Council's decision.

3.0 THE APPLICATION

- 3.1 The applicants are Andrew Cuneo and Inqlana Saqladi. A copy of the application is attached at Appendix 'A'.
- 3.2 The application was submitted on the 22nd March 2019.
- 3.3 The application is to sell Ice Cream from a traditional style Ice Cream Van as detailed within the application pack in Appendix 'A'.
- 3.4 The application was circulated, in the usual manner, to South Yorkshire Police, South Yorkshire Fire and Rescue, Highways and Planning. Notices were erected by Licensing Officers at the site advertising the application, and notice was also given to shops and anyone that might be affected by the applications within the immediate vicinity. No comments were received from any surrounding businesses.

4.0 REASONS FOR REFERRAL

- 4.1 The application has been referred to the Licensing Sub - Committee for their consideration as the Licensing Authority has received a representation against the application from the following parties:-
- Local resident x 2 (1 representation rejected due to being out of time)
- A copy of the representation is attached at Appendix 'B'
- 4.2 The objection refers to issues contained in section 2.8 of our street trading policy when determining the application, and Members are referred to in particular section 2.8.2:
- Public Safety / Highway. (sections a-d)
 - Avoidance of Public Nuisance. (Section b)
 - Environmental credentials (section a)
 - Number of Street Trading Consents (section a)
- 4.3 Members should consider all the information provided by the applicant both in their written application and in person at the hearing.
- 4.4 The applicant and the objector have been invited to attend the Licensing Committee hearing. Copies of the invites are attached at Appendix 'C'.
- 4.5 A copy of the hearing procedure is attached at Appendix 'D'.

5.0 FINANCIAL IMPLICATIONS

- 5.1 The Street Trading Policy states that fees will be set and reviewed annually on a full cost recovery basis. The level of fee takes into account the location, duration of consent, the trading hours and articles to be sold as well as the enforcement of terms and conditions.
- 5.2 Fees for static consents are determined at the grant of the application therefore there are no financial implications arising from this report.

6.0 RECOMMENDATIONS

- 6.1 That Members consider all the relevant information available, any representations that may be made and our policy.

7.0 OPTIONS OPEN TO THE COMMITTEE

- 7.1 To grant the application for a Static Street Trading Consent on Rustlings Road.
- 7.2 To grant the application with amendments.
- 7.3 To defer the matter for further consideration.
- 7.4 To refuse the grant of the Static Street Trading Consent.



Steve Lonnia
Head of Licensing
Block C Staniforth Road
Staniforth Road
Sheffield
S9 3HD

28th May 2019

Appendix A

Application and relevant documents

Local Government (Miscellaneous Provisions) Act 1982

Application for a STATIC Street Trading Consent

Notes to Applicant

All questions must be answered unless otherwise stated.
If relevant questions are not answered, the application will be deemed incomplete and returned to the Applicant.

*I / *WE HEREBY APPLY to the Sheffield City Council for the grant of a static street trading consent (*delete as appropriate).

A. THE APPLICANT(S)

		1 st Applicant (Mr/Mrs/Miss/other)	2 nd Applicant (Mr/Mrs/Miss/other)
Q1	Full name(s) of the applicant	Ingiana Saqlach	Andrew Cuneos
Q2	Applicant(s) permanent private address	[REDACTED]	
Q3	Date of birth	[REDACTED]	
Q4	Nationality and place of birth	Sheffield UK	
Q5	National Insurance No.		
Q6	Do you have the legal right to work and live in the UK?	YES / NO Details:	YES / NO Details:
Q7	Have you ever been refused a street trading consent in this or any other area?	YES / NO Details:	YES / NO Details:
Q8	Telephone No	[REDACTED]	
Q9	Email address	[REDACTED]	

B. COMPANY DETAILS (if applying as a Corporate body)

Q10	Name	Cuneo's Ice-Creams
Q11	Registered address	[REDACTED]
Q12	Registered number	1234
Q13	Telephone number	[REDACTED]
Q14	Email address	[REDACTED]
Q15	Please provide details of all Directors (names, addresses, dates of birth and details of any convictions). A separate sheet may be used.	

C. THE UNIT / VEHICLE

Q16	Description of unit / vehicle to be used	Whitby Morrison Ice-cream Van,
Q17	Registration number (if applicable)	DE09 CNC.
Q18	Date of first registration (If applicable)	May 2009.
Q19	Last MOT and service (if applicable)	Feb 2019.
Q20	Size of vehicle	Height: 10ft 10ft. Width: 6ft Length: 17ft.
Q21	Does the vehicle meet the qualitative criteria? Your vehicle will be inspected prior to granting a consent.	Yes

D. TRADING DETAILS

Q22	Details of site to be occupied	Rustings Rd
Q23	Location of pitch: (include site plan to scale)	Page 11 plan

Q24	Is this private land?	NO.
Q25	If private, who owns the land and have you obtained consent from them to use the land to trade?	
Q26	Items to be sold	Ice-cream, lollies.
Q27	Specify days of trade	7 days a week
Q28	Specify times of trade (use 24 hours clock e.g. 10:00 to 16:00 hours)	11am - 7pm.
Q29	Highways comments attached?	✓
Q30	Planning comments attached?	✓

E. CONVICTIONS / CAUTIONS

Q31	Have any of the applicants ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere?	Applicant 1 Yes [] <input checked="" type="radio"/> No []	
	If the answer is Yes please give full details below:	Applicant 2 Yes [] <input checked="" type="radio"/> No []	
Details of previous convictions and/or cautions			
	Date of Conviction	Court of Conviction	Nature of Offence
	Sentence		
Applicant 1			
Applicant 2			

F. CHECK LIST

The following documents must be attached with this application:

(tick)

Appropriate fee (if short term) or non refundable fee of £100	
Your current passport	
Your current drivers licence	
One other proof of identity, showing your name and current address (recent utility bill, bank statement etc)	
Right to work documentation (if applicable)	
Two colour (recent and identical) passport size photographs signed and dated on the reverse as a true likeness.	
If trading from private land, written confirmation from the landowner	
Ordnance survey map of at least 1:1250 scale clearly identify the proposed trading position. An additional map to scale showing its proximity to other similar retail outlets within an 800 metre radius.	
Photographs of the vehicle / unit showing front, side and rear.	
Confirmation in writing that you have consulted with the Highways Department	
Confirmation in writing that you have consulted with the Planning Department	
Details of any food hygiene qualifications (unless trading in non food items)	
If trading in food, confirmation that the business has a food hygiene score rating of 3 or more.	
Confirmation that your vehicle meets the quality criteria	
Any further information you may wish to submit in support of your application	

The following documents must be forwarded to us before the grant of your consent:

(tick if enclosed with this application)

The remaining quarterly fee or full annual fee.	
Certificate of insurance in respect of the vehicle / unit	
Appropriate vehicle test	
Public liability insurance (minimum of £2,000,000)	
Written confirmation that the vehicle meets the Council's food safety standards	
Waste management contract	
Declare that you have registered as a food business	



G. DECLARATION

WARNING

Paragraph 10(3) of Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982 gives the following warning:-

"Any person who, in connection with an applicationfor a street trading consent, makes a false statement which he knows to be false, in any material respect, or which he does not believe to be true, shall be guilty of an offence."

- declare that all the information I have given in this application is complete and correct;
- declare that I am over 17 years of age (in cases of individual applicants)
- declare I understand and will comply with the Sheffield City Council Street Trading Consent Conditions;
- undertake to pay Sheffield City Council the relevant consent fee in advance whether demanded or not;
- understand that consents are not transferable;
- understand that the Local Authority reserve the right to make further enquiries with South Yorkshire Police as a result of this application as they may consider desirable; and
- understand that giving false information is an offence and may result in prosecution and / or a street trading consent being refused or revoked:

	<p>Applicant 1</p> <p>Signature: </p> <p>Print name: <u>Inglana Saqlani</u></p> <p>Date: <u>22-3-2019</u></p> <p>Capacity:</p>
4	<p>Applicant 2</p> <p>Signature: </p> <p>Print name: <u>ANDREW CURVED</u></p> <p>Date: <u>22-3-2019</u></p> <p>Capacity:</p>

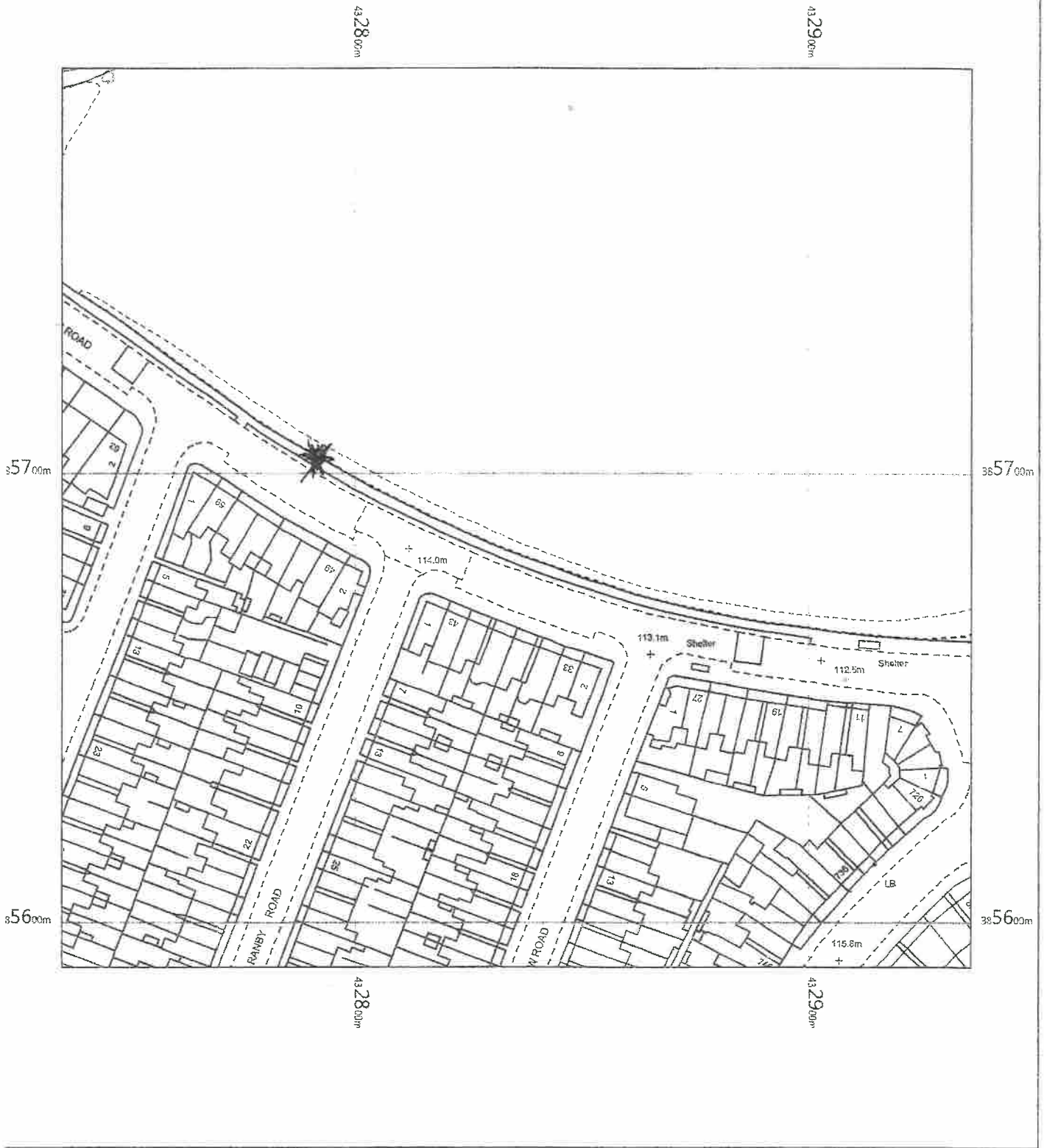
Please read these notes before completing the application form.

- If there is insufficient room on this form to fully answer the questions; or if you wish to make any further statement in support of your application, please do so on a separate sheet of paper attached to this form.
- None of the information which you supply on (or with) this form will be treated as confidential except where it relates to convictions.
- The Council is under no obligation whatsoever to grant a consent to any person; you will be notified of the result of this application, as soon as possible.

Please return the fully completed form and all attachments to:

**Licensing Service,
Block C, Staniforth Road Depot
Staniforth Road
Sheffield
S9 3HD**

The Service is open from 10am to 4pm, Monday to Friday. Telephone (0114) 2734264



ustlings Road/
ndcliffe Park
heffield

OS MasterMap 1250/2500/10000 scale
Tuesday, May 14, 2019, ID: BW1-00799623
www.blackwellmapping.co.uk

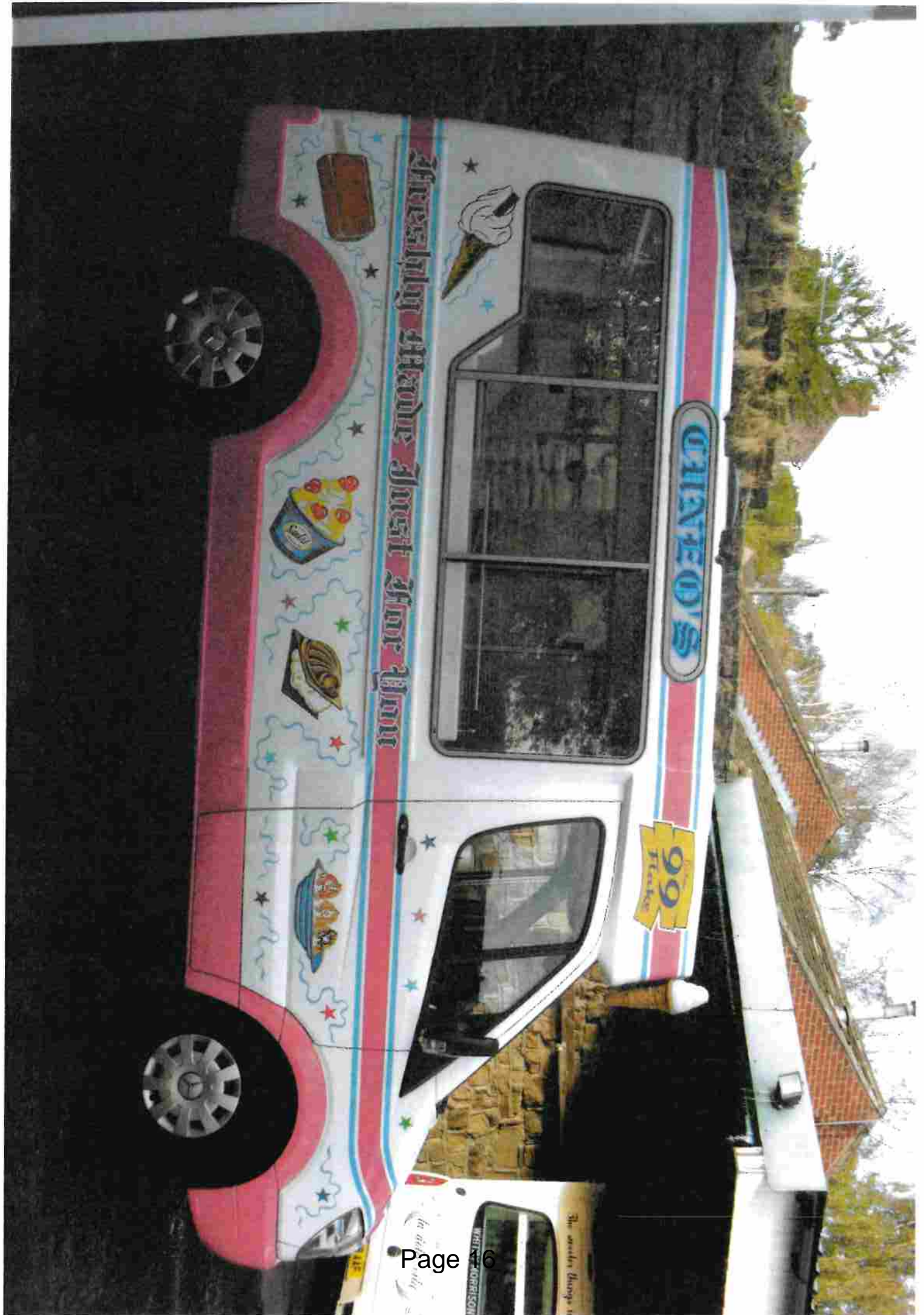
1:1250 scale print at A4, Centre: 432836 E, 385690 N

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BLACKWELL'S
www.blackwellmapping.co.uk

TEL: 0114 268 7658
mans.sheffield@blackwell.co.uk



Crawshaw Michael (CEX)

From: saqladi uglona <[REDACTED]>
Sent: 22 March 2019 14:01
To: Crawshaw Michael (CEX); planningdc@sheffield.gov.uk; highways@sheffield.gov.uk
Subject: street traders licence to sell ice cream on Rustlings rd

Andrew Cuneo and myself Inglana Saqladi have applied to the licensing services for a street traders licence to stand on Rustlings rd at the top end of endcliffe Park to sell Ice cream. We have looked on rustlings rd and there are no parking restrictions. . we welcome any comments you may have . Thank you
Andrew Cuneo Inglana Saqladi

Crawshaw Michael (CEX)

To: Police Licensing; SYFRlicensing@syfire.gov.uk (SYFRlicensing@syfire.gov.uk);
planningdc@sheffield.gov.uk; highways@sheffield.gov.uk
Subject: FW: Street Trading Static Application
Attachments: scanned-Crawshaw Michael (CEX)-20190326090918.pdf

Good Morning

We have received a Street Trading Static Application for Rustlings Road for Andrew Cuneo & Ingiana Saqladi

Last date for comment 23 April 2019

Mick

Michael Crawshaw
Licensing Analyst & Processing Officer
Licensing Service, Business Strategy & Regulation Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.
Telephone 0114 2734264 Fax 01142734073 Email michael.crawshaw@sheffield.gov.uk or
licensing@sheffield.gov.uk www.sheffield.gov.uk

Crawshaw Michael (CEX)

From: Turner Paul (DEL-H/Way Regs)
Sent: 25 March 2019 08:58
To: [REDACTED]
Cc: Crawshaw Michael (CEX); planningdc@sheffield.gov.uk; highways@sheffield.gov.uk
Subject: FW: street traders licence to sell ice cream on Rustlings rd

Dear Andrew / Ingiana,

Please accept this e-mail as confirmation that from a Highway view the Highway Authority would have no objection to your Ice Cream Street Trading proposal on Rustlings Road as indicated in your e-mail below provided that the vehicle does not:-

- i) contravene any Traffic Regulation Order (yellow lines) or other on-street parking restrictions
- ii) present an obstruction to any highway users
- iii) present safety or visibility issues at any location

I trust that this information is of use.

Regards

Paul Turner
Highway Licences
Strategic Transport and Infrastructure
City Growth Department
Sheffield City Council
Room G36, Town Hall
Sheffield
S1 2HH

Tel 0114 2736137
paul.turner@sheffield.gov.uk
www.sheffield.gov.uk

From: saqladi uglona [[mailto:\[REDACTED\]](mailto:[REDACTED])]
Sent: 22 March 2019 14:01
To: Crawshaw Michael (CEX); planningdc@sheffield.gov.uk; highways@sheffield.gov.uk
Subject: street traders licence to sell ice cream on Rustlings rd

Andrew Cuneo and myself Ingiana Saqladi have applied to the licensing services for a street traders licence to stand on Rustlings rd at the top end of endcliffe Park to sell Ice cream. We have looked on rustlings rd and there are no parking restrictions. . we welcome any comments you may have . Thank you
Andrew Cuneo Ingiana Saqladi



This certificate is presented to

Inglana Saqladi

who has successfully completed the training course and assessment in

Food Safety and Hygiene Level 2 (Catering)

This course is designed to meet the national occupational standards and covers:

- The Importance of Food Safety and Hygiene
- Impact of Food-Borne Illness
- Understanding Food Law
- Food Safety Hazards and Contamination
- Food Preservation, Storage and Temperature Control
- Personal Hygiene
- Hygienic Premises and Equipment
- Hazard Analysis and Critical Control Point System (HACCP)

22 July 2009

Date: _____

25850

Certificate No: _____

Signed: _____

Designation: _____

Dr. R.J.Pearson
Dialog Course Director



Authorisation Seal



To verify, telephone 01943 605976



The content of this course has been independently certified as conforming to universally accepted Continuous Professional Development (CPD) guidelines



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Customer First

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www.virtual-college.co.uk | elearning@virtual-college.co.uk



This certificate is presented to

Andrew Cuneo

who has successfully completed the training course and assessment in

Food Safety and Hygiene Level 2 (Catering)

This course is designed to meet the national occupational standards and covers:

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- Personal Hygiene
- Hygienic Premises and Equipment
- Hazard Analysis and Critical Control Point System (HACCP)

22 July 2009

Date: _____

25802

Certificate No: _____

Signed: _____

Dr. R.J.Pearson
Dialog Course Director

Designation: _____



Authorisation Seal



To verify, telephone 01943 605976

The content of this course has been independently certified as conforming to universally accepted Continuous Professional Development (CPD) guidelines



INVESTOR IN PEOPLE



putting the
Customer First



Name of business

JNEO ICE CREAM

Date of hygiene rating

23/3/15

Local authority name

SHEFFIELD CITY COUNCIL

Appendix B

Resident Objection

Sent: 17 April 2019 18:51
To: licensingservice
Subject: Rustlings Road Ice Cream Van

Hello,

We were wondering where exactly the ice cream van would be? The map was a bit unclear.

We are concerned that young children would be queuing next to the busy road.

I was also concerned about the impact on air quality if it is the type of van which has to have it's engine running. The Ecclesall Road area has high levels of air pollution and I believe the council are running a campaign against engine idling. Do you know if it has to have it's engine running?

I have two young children who love ice cream. We quite regularly use both the cafe and the current ice cream van which is in the park already so I don't think there is need for another one.

Yours sincerely,

Liz Roche

Appendix C

Hearing invitations

SHEFFIELD CITY COUNCIL

LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982

Street Trading – Static Street Trading Application – Rustlings Road entrance to Endcliffe Park, near to bottom of Peveril Road.

IMPORTANT: NOTIFICATION OF A COMMITTEE HEARING

To: Andrew Cuneo & Inglanga Saqladi

Sent via email: [REDACTED]

LEGISLATION: Local Government (Miscellaneous Provisions) Act 1982

LICENCE TYPE: Static Street Trading Consent – Rustlings Road entrance to Endcliffe Park, near to bottom of Peveril Road.

I refer to the above and the application for the grant of a static street trading consent.

This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details are provided in the report enclosed and to the Committee. The Licensing Committee has the authority to decide what action to take in relation to each application.

The Committee has indicated that it expects applicants, interested parties and objectors to attend the hearing.

The hearing in respect of the application will take place on **Tuesday 28th May 2019** in a Committee Room of the Town Hall, Sheffield, S1 2HH (Pinstone Street entrance) and you are invited to attend at **10:00am**.

PLEASE NOTE:

I would be grateful if you could confirm that you will be attending the hearing by telephoning the Licensing Office on 0114 2734264 or emailing licensing@sheffield.gov.uk



.....
Steve Lonnia
Chief Licensing Officer
Head of Licensing

Date: 10th May 2019

IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD
Telephone 0114 2734264

The Licensing Service reception is open from 10.00am to 4.00pm, Monday to Friday.
Telephone calls can be taken from 09:00am to 5:00pm.

SHEFFIELD CITY COUNCIL

LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982

Street Trading – Static Street Trading Application – Rustlings Road entrance to Endcliffe Park, near to bottom of Peveril Road.

IMPORTANT: NOTIFICATION OF A COMMITTEE HEARING

To: Ms Liz Roche

Sent via email: [REDACTED]

LEGISLATION: Local Government (Miscellaneous Provisions) Act 1982

LICENCE TYPE: Static Street Trading Consent – Rustlings Road entrance to Endcliffe Park, near to bottom of Peveril Road.

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Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD
Telephone 0114 2734264

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Appendix D

Hearing procedures

STREET TRADING CONSENT APPLICATION

SUB-COMMITTEE HEARING PROCEDURE

This procedure has been drawn up to assist those parties attending Street Trading Consent Committee hearings.

1. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 2. The Chair will ask the applicants and interested parties to formally introduce themselves.
 3. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 4. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The applicant/consent holder (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (d) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the applicant and/or his/her representative.
 - (e) Consultees / interested parties will be invited to present their representations or elect a spokesperson (which may be a Councillor) to speak on their behalf. New representations must not be raised.
 - (f) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the consultees / interested parties.
 - (g) The consultees / interested parties will be invited to sum up. A maximum of 5 minutes will be allowed.
 - (h) The applicant will be invited to sum up. A maximum of 5 minutes will be allowed.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for Members to take legal advice and consider the application.
 - (k) Once a decision has been reached, all parties will be invited to return. The Sub-Committee's decision and reasons will be announced by the Chair.
 - (l) The Sub-Committee's decision will be confirmed in writing to the applicant and those parties who made representations.
- NB: 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
- 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

There is no right of appeal against the Council's decision to refuse to grant or revoke a Street Trading Consent.

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